

**MINE HILL BOARD OF EDUCATION
MINUTES
REGULAR MEETING
December 16, 2019**

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 25, 2019 and the Randolph Reporter on January 24, 2019 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Roll Call

Katie Bartnick	Yes	Dina Mikulka	Yes
Karen Bruseo	Yes	Diane Morris	Yes
Pete Bruseo	Yes	Jennifer Waters	Yes
Jill Del Rio	Arrived at 6:40 p.m.		

4. Executive Session

On the motion of Diane Morris seconded by Katie Bartnick at 6:36 p.m. the board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes and unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease, or acquisition of real property with public funds
- 6) Protection of public safety and property and/or investigations of possible violations or violations of law
- 7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) Specific prospective or current employees unless all who could be adversely affected request an open session
- 9) Deliberation after a public hearing that could result in a civil penalty or other loss;

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category(s) 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

5. Regular Session – 6:57 p.m.

6. Flag Salute

7. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **November 18, 2019**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **November 18, 2019**.

Motion of: Karen Bruseo

Motion of: Jill Del Rio

Roll Call Vote	Katie Bartnick	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters	Karen Bruseo
6-0	Yes	Yes	Yes	Abstain	Yes	Yes	Yes

8. Correspondence

- Letter of resignation from employee #4251

9. Superintendent's Report

- HIB Case #2019-2020
- Holiday concerts
- County Superintendent visit

10. Presentations / Report

- Mission Puerto Rico 2019 – Gracelyn Miners and Mrs. Martinez

11. Business Administrator's Report

- BOE meeting schedule for 2020
- Budget calendar for Budget FY 2020-2021
- Long Range Facility Plan Completed and Approved
- Green Ribbon Application Completed
- HVAC project status
- Budget information

12. Public Discussion

- Nancy Gulley: Presented the Board of Education with a overview of all the activities where Mine Hill resident students participated in.
- Cindy Pyrzynski: Discussed the playground replacement parts.
- Brett Coronado: Questioned of who amends the Long-Range Facility Plan.
- Srinivasa Rajagopal: Introduced himself to the Board of Education. Elected as a Board Member in the 2019 elections.

13. FINANCE

Karen Bruseo, Jill Del Rio, Dina Mikulka

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **November 2019 payroll** in the amount of \$321,331.78 (including gross payroll amounts, district share of DCRP pension benefits, the state and district's share of FICA), plus the **payment of bills** from the General Operating Account, in the amount of \$504,705.83.

BE IT FURTHER RESOLVED that the Board of Education approves the payment of bills from other funds as delineated below:

Unemployment Trust Fund (SUI Account)	\$0.00
Student Activity Fund (Canfield School Account)	\$778.58

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **appropriation transfers for the month of October and November**, which is attached and made part of this resolution by reference.
- c. WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and that the financial reports for the **months of October and November** are in agreement;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the **Treasurer and Board Secretary Reports** above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting; and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- d. RESOLVED, that the Board of Education approves the **Horizon Dental Plan renewal contract for the period of 02/01/2020 to 01/31/2021**, renewal summary of rates as follows:

Coverage Type	Current Rate	Renewal Rate
Single	\$42.49	\$42.49
2 Adults	\$84.95	\$84.95
Family	\$135.95	\$135.95
Parent/Child	\$78.59	\$78.59

- e. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **donation from Tran-Nguyen Investment LLC, DA-VI Nails** to the 6th grade class of 2020, in the amount of \$100.00.

Motion of: Katie Bartnick Seconded by: Diane Morris

Roll Call Vote	Katie Bartnick	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters	Karen Bruseo
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

14. INSTRUCTION & CURRICULUM

Committee of a whole

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Believe in Me Developmental Therapy Center** to provide behavioral assessments to student ID: 2874589379 at a rate of \$150.00 per hour not to exceed \$4,000.00, as part of the child study team reevaluation.

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves pursuant to the Mine Hill Township Board of Education Policy 5119, the following student(s) to **attend Roxbury High School as a Mine Hill Township Board of Education paid tuition student**, September 2020 through June 2024.

SID Number	Lottery Position	Results
4501710583	First	Attending
5855485036	Second	Waitlist
7253669384	Third	Waitlist

Motion of: Jill Del Rio

Seconded by: Katie Bartnick

Roll Call Vote	Katie Bartnick	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters	Karen Bruseo
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

15. PERSONNEL

Committee of a whole

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED, that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **resignation of employee #4251**, effective January 1, 2020.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Long-term Substitute pay** schedule as follows:
 After 20 consecutive days in the same class the rate of pay will be \$150/day
 After 40 consecutive days in the same class the rate of pay will be \$190/day
 After 60 consecutive days in the same class the rate of pay will be BA Step 1 of the teacher contract

BE IT FURTHER RESOLVED, that 2019-20 current substitutes that have met that above, will be compensated retroactively.

- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves appointment of **Substitutes** for the **2019-2020 school year** as indicated below at the following rates:

Certified Teacher: \$95/day

Substitute Credentials: \$90/day

Aide: \$70/day

NAME	SUBSTITUTE'S	TEACHER CERT.	SUB CERT.	AIDE	NURSE
Andrew Dzikowski*				X	
Sita Goss		X			
Robert Mrasz*				X	
Motaleb Taher				X	

**Pending final paperwork*

Motion of: Dina Mikulka Seconded by: Katie Bartnick

Roll Call Vote	Katie Bartnick	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters	Karen Bruseo
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

16. POLICY/OPERATIONS/PUBLIC RELATIONS

Committee of a whole

N/A

17. BUILDINGS & GROUNDS

Peter Bruseo, Jennifer Waters, Karen Bruseo

N/A

18. Dover Report

Jill Del Rio, Diane Morris

- Dover Board of Education conducted a Strategic Planning Meeting and two of our Board Members were in attendance.

19. MHEF Report

Peter Bruseo, Dina Mikulka

N/A

20. Liaison to the Mine Hill Township Report

N/A

21. Community Committee Report

- The Board of Education Members presented the items that were discussed at the last Community Committee Meeting. Some of those items included the Mine Hill Newsletter, plans for May festivities, Mine Hill Day, Veterans Day, Memorial Day, 100-year anniversary and the participation of senior citizens.

22. Old Business

N/A

23. New Business

- The Morris County Board hosted a social and emotional learning workshop.
- The Dover Board of Education will be hosting a Foundations of Success workshop.

24. Public Discussion

- Nancy Gully: Recommended using the Historical Society as an avenue for information.
- Robby Suarez: 4th Grade Teacher stated that for Social Studies, the students walked to the Bridget Smith house for a tour.
- Karen Bruseo: Board President sent best wishes to both Jill Del Rio and Dina Mikulka and thanked them for their dedication to the Board of Education.
- Cindy Pyrzynski: Family game night scheduled for January 9, 2020.

25. Executive Session – N/A

26. Return to Public Session – N/A

27. Adjournment

On the motion of Karen Bruseo seconded by Dina Mikulka, the board adjourns the meeting at 8:27 p.m.

Roll Call Vote	Katie Bartnick	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters	Karen Bruseo
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

C. Rodriguez

Carolina Rodriguez

Business Administrator/Board Secretary